

**KENTUCKY BOARD OF LICENSURE FOR
LONG-TERM CARE ADMINISTRATORS
MINUTES
April 20, 2017**

A regular meeting of the Kentucky Board of Licensure for Long-Term Care Administrators was held at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, KY on April 20, 2017.

BOARD MEMBERS PRESENT

Greg Wells, Board Chair
Christopher Minnich, LTCA, Vice Chair
Kim Nall, LTCA
Dr. Karen Skaff
Craig Jennings, LTCA
Joseph Flatt
Sherry Culp – State Long-Term Care
Ombudsman
Barbara Lester, Citizen-at-Large

Department of Professional Licensing

Sandy Deaton, Board Administrator

Office of Attorney General

Marcus Jones – Office of the Attorney General

Others

BOARD MEMBERS ABSENT

Dr. Muhammad Babar
Patrick Donahue

CALL TO ORDER

Mr. Wells, board chair, called the meeting to order at 10:26 a.m.

MINUTES

Ms. Nall made a motion to approve the minutes from the July 20, 2016 meeting as presented. The motion was seconded by Mr. Flatt, and the motion carried.

FINANCIAL REPORT

The Board reviewed the financial report for January thru March 2017, and the legal fees report for January thru March 2017.

Department of Professional Licensing

No report.

BOARD COUNSEL REPORT

Mr. Jones discussed with the board about the reorganization process currently going on within DPL.

NEW BUSINESS

Mr Wells discussed with the board about Reciprocity and Endorsement process we currently have with other states and how our state does require the Bachelor's degree for Licensure versus other states who do not require this degree.

Mr. Wells discussed the restructuring and upgrading of the NAB system a new system called Claris in June of 2017.

COMPLAINTS COMMITTEE

The committee recommended dismissal of the following complaints:

- 16-012
- 16-014
- 16-024
- 16-025
- 17-004
- 17-006

Dr. Skaff made a motion to accept the complaint committee's recommendation. Ms. Nall seconded the motion and the motion carried.

APPLICATIONS COMMITTEE

The application committee reviewed applications and made the following recommendations:

Initial Applications Approved:

- Christina Bosemer
- Benjamin Brednich
- Todd Case
- Jessica Cates
- Matthew Clark
- Deneen Cooper
- Carolyn Cornett
- Meredith Crawford
- John Fuqua
- Tamika Gidron
- Alona Gilliam
- Jonathan Grady
- Todd Kimble
- Daniel McKeown III
- Mark Milner
- Stephanie Molnar
- Kimberly Mullins
- Sarah Phillips
- Jessica Simpson
- Melissa Stanley
- Whobrey, Rachel

Initial Applications Deferred:

Initial Applications Denied:

- Margaret McClellan

Endorsement Applications Approved:

- Justin Carwil
- Abigail Gehrke
- Robert McElmurray
- Davie Miller
- Mikeal Pickrell
- Valerie Hunter

Audited Renewals Approved:

- Adrian Judy
- Ruby Pigman
- Somer Hurston

Reinstatement Applications Approved:

Reinstatement Applications Deferred:

Reactivation Applications Approved:

- Jackie Ramsey
- Linda Joyce Sherlin

Ms. Nall made a motion to approve the application committee's recommendations. The motion, seconded by Mr. Flatt, and the motion carried.

CONTINUING EDUCATION COMMITTEE

The continuing education committee made the following recommendations: **None were submitted this month.**

NEXT MEETING

The next scheduled board meeting of the Kentucky Board of Licensure for Long-Term Care Administrators will be held on Thursday, July 20, 2017.

TRAVEL AND PER DIEM

Mr. Jennings made a motion to approve the Board's travel and per diem expenses for the April 20, 2017 applications and committee meeting. Ms. Nall seconded the motion, and the motion carried.

ADJOURNMENT

With no further business to discuss, Mr. Flatt made a motion to adjourn the meeting. The motion was seconded by Ms. Nall. The meeting was adjourned by Mr. Wells at 11:10 a.m.