A regular meeting of the Kentucky Board of Licensure for Long-Term Care Administrators was held at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, KY on April 20, 2017.

**BOARD MEMBERS PRESENT**
- Greg Wells, Board Chair
- Christopher Minnich, LTCA, Vice Chair
- Kim Nall, LTCA
- Dr. Karen Skaff
- Craig Jennings, LTCA
- Joseph Flatt
- Sherry Culp – State Long-Term Care Ombudsman
- Barbara Lester, Citizen-at-Large

**BOARD MEMBERS ABSENT**
- Dr. Muhammad Babar
- Patrick Donahue

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**CALL TO ORDER**
Mr. Wells, board chair, called the meeting to order at 10:26 a.m.

**MINUTES**
Ms. Nall made a motion to approve the minutes from the July 20, 2016 meeting as presented. The motion was seconded by Mr. Flatt, and the motion carried.

**FINANCIAL REPORT**

**Department of Professional Licensing**
Sandy Deaton, Board Administrator

**Office of Attorney General**
Marcus Jones – Office of the Attorney General

**Others**

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**NEW BUSINESS**
Mr. Wells discussed with the board about Reciprocity and Endorsement process we currently have with other states and how our state does require the Bachelor’s degree for Licensure versus other states who do not require this degree.

Mr. Wells discussed the restructuring and upgrading of the NAB system a new system called Claris in June of 2017.
COMPLAINTS COMMITTEE
The committee recommended dismissal of the following complaints:

- 16-012
- 16-014
- 16-024
- 16-025
- 17-004
- 17-006

Dr. Skaff made a motion to accept the complaint committee’s recommendation. Ms. Nall seconded the motion and the motion carried.

APPLICATIONS COMMITTEE
The application committee reviewed applications and made the following recommendations:

Initial Applications Approved:
- Christina Bosemer
- Benjamin Brednich
- Todd Case
- Jessica Cates
- Matthew Clark
- Deneen Cooper
- Carolyn Cornett
- Meredith Crawford
- John Fuqua
- Tamika Gidron
- Alona Gilliam
- Jonathan Grady
- Todd Kimble
- Daniel McKeown III
- Mark Milner
- Stephanie Molnar
- Kimberly Mullins
- Sarah Phillips
- Jessica Simpson
- Melissa Stanley
- Whobrey, Rachel

Initial Applications Deferred:

Initial Applications Denied:
- Margaret McClellan

Endorsement Applications Approved:
- Justin Carwil
- Abigail Gehrke
- Robert McElmurray
- Davie Miller
- Mikeal Pickrell
- Valerie Hunter
Audited Renewals Approved:
- Adrian Judy
- Ruby Pigman
- Somer Hurston

Reinstatement Applications Approved:

Reinstatement Applications Deferred:

Reactivation Applications Approved:
- Jackie Ramsey
- Linda Joyce Sherlin

Ms. Nall made a motion to approve the application committee’s recommendations. The motion, seconded by Mr. Flatt, and the motion carried.

**CONTINUING EDUCATION COMMITTEE**
The continuing education committee made the following recommendations: None were submitted this month.

**NEXT MEETING**
The next scheduled board meeting of the Kentucky Board of Licensure for Long-Term Care Administrators will be held on Thursday, July 20, 2017.

**TRAVEL AND PER DIEM**
Mr. Jennings made a motion to approve the Board’s travel and per diem expenses for the April 20, 2017 applications and committee meeting. Ms. Nall seconded the motion, and the motion carried.

**ADJOURNMENT**
With no further business to discuss, Mr. Flatt made a motion to adjourn the meeting. The motion was seconded by Ms. Nall. The meeting was adjourned by Mr. Wells at 11:10 a.m.