

**KENTUCKY BOARD OF LICENSURE FOR NURSING HOME ADMINISTRATORS
MINUTES
OCTOBER 27, 2010**

A regular meeting of the Board of Licensure for Nursing Home Administrators was held at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, KY on October 27, 2010.

BOARD MEMBERS PRESENT

Kimberly Nall, Chair
Patrick S. Donahue
Christopher Minnich, NHA
Sandra King, NHA
Barbara Lester, Citizen-at-Large
Patrick J. Murphy, Jr., M.D.
Suzanne Hornstein, Deputy Inspector General, Ex Officio
Keith Knapp, Ph.D., CNHA

OTHERS PRESENT

Michael West, Assistant Attorney General

BOARD MEMBERS ABSENT

Helen Sims

OFFICE OF OCCUPATIONS AND PROFESSIONS STAFF

Frances Short, Executive Director
David Garr, Deputy Executive Director
Tony Crockett, Board Administrator

CALL TO ORDER

Ms. Nall called the meeting to order at 11:04 a.m.

MINUTES

Dr. Murphy made a motion to approve the minutes from the July 7, 2010 meeting as presented. The motion, seconded by Mr. Minnich, carried unanimously.

FINANCIAL REPORT

Mr. Minnich made a motion to approve the financial statements for August and September 2010 as presented. The motion, seconded by Mr. Donahue, carried unanimously.

Ms. King made a motion to approve the Billing Statement for August and September 2010 from the Attorney General's Office as presented. The motion, seconded by Mr. Minnich, carried unanimously.

EXECUTIVE DIRECTOR REPORT

Ms. Short brought forth the Memorandum of Agreement between the Office of Occupations and Professions and the Board for review. The agreement outlines administrative duties, fees, etc. Dr. Murphy made a motion to approve the Memorandum of Agreement. The motion, seconded by Mr. Minnich, carried unanimously.

Ms. Short brought forth the protocol for posting agreed orders on the NHA website. Dr, Murphy made a motion to approve the posting of agreed orders on the NHA website, seconded by Mr. Minnich, carried unanimously.

LICENSURE STATUS REPORT

Currently, there are 833 Active Licensed, 45 Inactive Licensed, Total Licensees 833.

COMPLAINTS/OTHER LEGAL MATTERS

The Standards of Practice Committee recommended dismissal of the following complaints which were reviewed at the July 7, 2010 Board meeting: #10-009, #10-011, #10-014, #10-015, #10-017 and #10-018. Marshaled by Dr. Knapp, the board voted to approve the dismissal of the above complaints. Ms. Hornstein abstained.

The Standards of Practice Committee recommended dismissal of the following complaints which were reviewed today: #10-008, #10-0011, #10-012, #10-020, #10-024, #10-025, and #10-027. Marshaled by Dr. Knapp, the board voted to approve the dismissal of the above complaints. Ms. Hornstein abstained.

The following complaints remain pending: #09-030, #09-036, #09-037, #09-039, #10-005, #10-016, #10-019, #10-019A, #10-021, #10-023, #10-026

The board unanimously agreed on the Final Order pertaining to complaint #09-010

APPROVAL OF APPLICATIONS

The committee reported approval of the following applications:

- New Applicants – Initial Licensure 11 reviewed – 9 approved, 2 deferred
- Endorsement Licensure – 6 reviewed – 3 approved, 1 pending information, 2 denied
- Reinstatements – 4 reviewed – 1 approved
- Continuing Education – 12 reviewed – 10 approved – 2 denied

APPROVAL OF AUDITED RENEWALS

The committee reported approval of the following audited renewals:

- Audited Renewals – 1 reviewed – 1 approved

APPROVAL OF INACTIVE/ACTIVE STATUS REPORTS

Information not available

OLD BUSINESS

Dr. Knapp reported that the Task Force was continuing to work on the Laws and Regulation Changes.

NEW BUSINESS

NAB invoice approval. Mr. Minnich made a motion to approve the NAB invoice as presented. The motion, seconded by Mr. Donahue, carried unanimously.

Four questions were answered by the board regarding applications.

Dr. Knapp stated that he was reviewing information related to consecutive requests for temporary permits and would bring the topic up for discussion again at a later time.

Committee assignments were discussed. Mr. Donahue, Mr. Minnich, Dr. Murphy are on the C.E. Committee. Dr. Knapp and Ms. Nall are on the Complaint Committee. Ms. King and Ms. Lester are on the Application Committee.

MEETING DATES

The following dates were set forth for 2011: February 2nd, May 25th, August 31st and November 30th. Mr. Minnich made a motion to approve the 2011 meeting dates. The motion, seconded by Ms. King, carried unanimously.

TRAVEL AND PER DIEM

The board unanimously approved travel and per diem for members attending today's meeting.

ADJOURNMENT

With no further business being brought before the Board, the meeting was adjourned at 1:40 p.m.