

**KENTUCKY BOARD OF LICENSURE FOR
LONG-TERM CARE ADMINISTRATORS
MINUTES
October 27, 2014**

A special meeting of the Kentucky Board of Licensure for Long-Term Care Administrators was held at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, KY on October 27, 2014.

BOARD MEMBERS PRESENT

Greg Wells, Board Chair
Christopher Minnich, NHA, Vice Chair
Joseph Flatt
Dr. Karen Skaff, RDH, Ph.D.
Barbara Lester, Citizen-at-Large

Occupations and Professions Staff

Jennifer Hutcherson, Board Administrator

Others

Jeremy Reed – Office of the Attorney General
Sherry Culp – State Long-Term Care Ombudsman

BOARD MEMBERS ABSENT

Dr. Patrick Murphy, Ph.D
Patrick Donahue
Craig Jennings, NHA
Kim Nall, NHA

CALL TO ORDER

Mr. Wells called the meeting to order at 11:05 a.m.

MINUTES

Mr. Minnich made a motion to approve the minutes from the July 16, 2014 meeting as presented. The motion was seconded by Dr. Skaff, and carried unanimously.

FINANCIAL REPORT

The Board reviewed the financial report for July, August and September 2014, FY14 year end and the legal fees report for July 2014.

OCCUPATIONS AND PROFESSIONS REPORT

Ms. Hutcherson reviewed the O&P Report provided by Mr. Slone. The online renewal system is experiencing difficulties and COT is working to resolve these issues. Ms. Hutcherson is serving as the interim board administrator for the Massage Therapy board until a replacement is hired for Ms. Benedict, who retired in September.

BOARD COUNSEL REPORT

Mr. Reed reported that a prehearing conference is scheduled for complaint 13-009.

OLD BUSINESS

Mr. Flatt will be attending the NAB mid-year conference in November.

NEW BUSINESS

The board set the meeting schedule for 2015. Meetings will be held quarterly on Wednesday, January 28; Wednesday, April 29; Thursday, July 23 and Thursday, October 22.

COMPLAINTS COMMITTEE

The committee recommended dismissal of the following complaints:

- 14-004
- 14-014
- 14-016
- 14-017
- 14-018
- 14-020
- 14-021
- 14-022
- 14-023
- 14-024
- 14-025
- 14-026
- 14-027
- 14-029
- 14-033
- 14-035

Mr. Minnich made a motion to accept the complaint committee's recommendation to dismiss sixteen (16) complaints. Dr. Skaff seconded the motion, and it carried unanimously.

The following complaints are still pending:

- 14-013
- 14-019
- 14-028
- 14-030
- 14-031
- 14-032
- 14-034
- 14-036

APPLICATIONS COMMITTEE

The application committee reviewed applications and made the following recommendations:

Approved:

- Delisa Arnold
- Shane Blood
- Mark Bowman
- Dennis Brooks
- Pamela Brooks
- Joshua Collett
- Lisa Collier
- Wesley Gaynor
- Karen Henderson
- Kathryn Howell
- Aileen Jones – Endorsement
- Stock Longhurst
- Todd Mehaffey – Endorsement
- April Patrick – Endorsement
- Rebecca Porter
- Joseph Preast
- Matthew Robinson – Endorsement
- Brandon Smith
- Terry Steege – Endorsement
- Kimberly Trainer
- Christina Tygett – Endorsement
- Jordan Vinson
- Mark Wortley
- Waleed Fadayerl – Endorsement

Denied:

- Dinah Jarvis
- Scott Thompson
- Randall Stump

The application committee reviewed and made recommendations for the following inactive and audited renewals:

Inactive Requests – Approved:

- George Gies
- Sonja Henderson-Maddox
- Bradford McCoy
- Myra Raymer

Audited Renewals – Approved:

- Beverly Downs
- Kelly Goodin
- Eugenia Miller
- Stacie Shive (requesting inactive status)

The application committee reviewed and made recommendations for the following reinstatement applications:

- Ruth Hackworth – Approved

Mr. Flatt made a motion to approve the application committee's recommendations. The motion, seconded by Mr. Minnich, carried.

CONTINUING EDUCATION COMMITTEE

The continuing education committee recommended approval for the following courses:

- Sysco Louisville's Healthcare Dining Seminars (Sysco Louisville, Inc.) – 3.0 Hours
- Finding a Path Away from Violence (Southeast KY Area Health Education Center) – 5.0 Hours
- 2014 KALFA Conference and Exhibition (KALFA) – 6.0 Hours (pending receipt of certificate of completion)
- Symposium: Practical Pathways Through Dementia (Alzheimer's Association of Greater Cincinnati) – 6.5 Hours (pending receipt of certificate of completion)

Mr. Flatt made a motion to accept the recommendation of the continuing education committee. The motion, seconded by Ms. Lester carried.

NEXT MEETING

The next board meeting of the Kentucky Board of Licensure for Long-Term Care Administrators is scheduled for Wednesday, January 28, 2015.

TRAVEL AND PER DIEM

Mr. Minnich made a motion to approve the Board's travel and per diem expenses for the October 27, 2014 meeting. Mr. Flatt seconded the motion and the motion carried unanimously.

ADJOURNMENT

With no further business to discuss the meeting was adjourned by Mr. Wells at 11:43 a.m.